



CODE OF BYLAWS

of the

**ASSOCIATED GENERAL CONTRACTORS
STUDENT CHAPTER**

at

Morehead State University

ARTICLE I

SECTION 1.1 PRINCIPAL OFFICE

The principal office of the A.G.C.S.C. shall be located at:

210 Lloyd Cassity Bldg.
Morehead, KY 40351-1689

SECTION 2.2 ORGANIZATION PURPOSE

This organization shall seek recognition by state and local bodies.

This organization shall conduct its business and promote the establishment of chapters of the Associated General Contractors Student Chapter.

ARTICLE II

SECTION 2.1 REGULAR/SPECIAL MEETINGS

The president may call a special meeting for any purpose whatsoever. And the Executive board shall set all regular meetings.

SECTION 2.2 MEMBERSHIP/VOTING

All regular members shall be eligible to vote. Each member in good standing shall have one vote for election of the executive board.

SECTION 2.3 OFFICERS

The officers of the A.G.C.S.C. shall be a PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER and PAST PRESIDENT.

SECTION 2.4 ELECTION

The officers shall be elected at the final meeting of the spring semester by a simple majority vote. Each nominee for president and vice president must have previously been an active member of the A.G.C.S.C. for at least one year, except however for founding officers.

SECTION 2.5 TERM

Officers shall serve a one-year term unless their term is impeached or are re-elected by a majority vote of the membership.

SECTION 2.6 OFFICER'S DUTY

The officers and immediate past president shall constitute the Executive board who shall meet at least once monthly. The president shall be called to order by the president for the conduct of any business of the organization. In absence of the president, the vice president shall act in lieu of the president. The president shall delegate the duties of each of the other officers.

SECTION 3.0 ANNUAL DUES

Annual dues shall be in the amount of \$10 and are to be paid by October 31 of each year. A new membership application must be completed annually and submitted with the dues for the executive board. Annual dues are subject to change by majority vote of the executive board.

SECTION 4.0 FACULTY ADVISOR

The faculty advisor shall be chosen by the A.G.C.S.C., on a two-year term. The sponsoring AGC Chapter will have final approval on selection of faculty advisor. There may be multiple faculty advisors if more than one faculty member desires to be involved.

SECTION 5.0 FISCAL YEAR

The A.G.C.S.C. shall adopt a fiscal year ending May 31 of each year.

SECTION 6.0 AMENDMENT

These bylaws may be amended at any time by a majority vote of the members but such amendments shall be prospective only and shall not affect any vested rights of members.

These bylaws were duly adopted by the membership on this 10th day of October 2006.

**ASSOCIATION OF THE ASSOCIATED GENERAL CONTRACTORS
STUDENT CHAPTER AT MOREHEAD STATE UNIVERSITY**

FALL 2006

Date of Ratification: October 10, 2006

ARTICLE I: PREAMBLE

The purpose of this organization is to provide a forum where a member can learn about professional activities of construction and construction management and to provide a social function by interacting with other construction students and professional management in all disciplines including architecture and engineering. This organization wishes to establish new

knowledge that is learned through the curriculum.

ARTICLE II: ORGANIZATION NAME

The full name of our organization is the Associated General Contractors Student Chapter at Morehead State University, henceforth to be known as the A.G.C.S.C.

ARTICLE III: MEMBERSHIP

Any person who expresses an interest in construction shall be called a member. This organization does not discriminate against anyone being a member based on race, creed, color, national origin, age or sex.

SECTION I: Membership Designations

An active member is a member of the A.G.C.S.C. who has paid his/her dues.

An honorary member is a member of the A.G.C.S.C. who is not currently enrolled at Morehead State University, but has served the organization. All former officers are also honorary members.

SECTION II: Voting Privileges

Active members have full voting privileges, voting on the organizational issues and the election of officers.

A probationary member shall be dues paying with a 60 percent attendance record at regular meetings.

Fulfillment of the active member requirements entitles the member to voting rights, organizational activities, social gatherings and chapter funded trips.

Honorary members do not have voting privileges.

ARTICLE IV: OFFICERS

Officers that comprise the executive board: president, vice president, secretary,

SECTION I: President

The duties of the president are:

- a) Preside over all meetings of the A.G.C.S.C.;
- b) Shall appoint all committees subject to the approval of the executive board;
- c) Shall assume all other executive duties that are not otherwise delegated;
- d) Prepare an annual report in letter format at the conclusion of term or immediately in voice in the next meeting; achievements for AGC's annual report;
- e) Shall act as an intermediary between the student chapter and the local

SECTION II: Vice President

The vice president shall perform the duties of the president in case of the absence of the president. The vice president shall perform any duties that have been delegated by the president or the executive board.

SECTION III: Secretary

The secretary shall write a report and will include:

A. Time when meeting starts and when meeting concluded:

a) Place of meeting;

d) Members present;

business discusses;

g) Date when report is written.

This report shall be discussed in an appropriate place for the members to review.

SECTION IV: Treasurer

- a) Collect all membership dues, then submit to AGC staff liaison, along with new membership applications;
- b) Keep accurate membership list by coordinating with AGC staff liaison of changes and additions.

SECTION V: Past President

The past president will assist the incoming president and will also aid the executive board in making decisions pertinent to the organization by utilizing his/her executive board right to vote. The past president will not be voted in, but will serve the year following his/her term as president. The past president may not serve if he/she were found guilty of articles of impeachment. In which case, the executive board

Elections shall be held once a year in May. Elections shall be held in the fall.

including in the fall.

Nominations are to be made by members, in April at a regularly scheduled meeting. The official election will be held at the next regularly scheduled meeting.

No person can run for any two offices, and no one can hold any office more than two

Executive board offices are the only positions up for election, excluding the office of Past President. A member must nominate a person wishing to run for any office.

ARTICLE V: QUORUM

There shall be at least one meeting per month. The time of the next meeting should be decided before the meeting adjourns. The date and where the next meeting is to be held should be made about a week before the next meeting. This shall hold true except in the case of emergency meetings. The executive council shall have the right to call extra meetings when necessary.

A quorum exists when one-half of the current dues paying members are present.

ARTICLE VI: EXECUTIVE BOARD

There are five officers that comprise the executive board: president, treasurer and past president.

SECTION I: Term of Office

Each officer shall serve a term of one year of the full calendar and hold the office for the remainder of the year. In any event that any officer is unable to fulfill the duties of that office because of unforeseen circumstances (sickness, injury, etc.) that officer will be replaced. The executive board will choose a regular member to fulfill the duties of that office until the officer has recovered or resigned.

If the officer does resign, then a special election will be held. The only one who can run for that office is the past officer.

If the temporary officer does not get enough votes or if the temporary officer declines to accept the position, and the executive board will decide if to eliminate the office until the next general election or whether to appoint another temporary and have another special election.

If the office in question is that of the president then the vice president will assume the office of president, and the executive board will hold a special election as in the previous examples.

SECTION II: Resignations

The executive board shall accept any resignations. A person who has resigned from office is still eligible to be elected to office again; he/she will still retain membership status.

SECTION III: Impeachment

A petition of one-quarter can bring about impeachment the total membership.

A petition for impeachment can be made at any time. Before the petition is brought to the executive board, it must be signed by the petitioner. The petition must be signed by the petitioner, A.G.C.S.C. for his/her signature. Then the petition must be served to the petitioned officer so that further action can take place.

The executive board shall be called as soon as possible to resolve the problem. At this meeting, at a special meeting, the executive board will hold a secret ballot. To impeach an officer requires a secret ballot of at least three-fourths of the votes. If the majority is in favor of impeachment, then the officer is subject to the penalty described in this section.

The penalty for impeachment is that the officer is removed from office for the remainder of the school year, and he/she cannot run for office for the following school year. He/she

SECTION IV: Dues

Dues shall be set and paid annually. The dues shall be set by the executive council. The amount that is set should be reasonable and approved by membership.

SECTION V: Committees

Committees shall be established by the executive board and in adherence to Article II

The purpose of any committee is to carry out and further the work of the chapter in accordance with the charter.

SECTION VI: Monies

No initiation monies may be used by anyone for personal purposes.

Money to be spent must have executive board and membership approval. If the majority in either group votes no to a proposal, there is to be no disbursement of monies for that proposal. This decision is permanent and no one can override the decision.

Any person who wishes to purchase anything must receive approval of the executive council before spending any money. After making a purchase, a receipt must be presented to the treasurer. A check can then be issued for the amount shown on the receipt.

ARTICLE VII: AMENDMENTS

An amendment to this constitution may be proposed by presenting the Executive Council a petition stating the desired amendment and containing the signatures of the thirty percent of the active members of the chapter. This petition shall be read at the next meeting. A three fourths favorable vote of the active membership of the chapter

TO: Jason Stepp

FROM: Dr. Ghaleb Abu-Abbas, Associate Professor
Department of Industrial & Engineering Technology

**Dr. Ahmad Zargari, Chair and Professor Department of Industrial & Engineering
Technology**

This is to confirm that I will serve as one of the two faculty advisors to the newly formed Associated General Contractors of America (AGC) Student Chapter at Morehead State University.