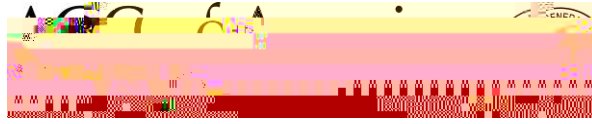


AGC Student Chapter Officers' Guide



AGC Student Chapter Officers' Guide

The existence of AGC Student Chapters is indicative of student interest in the professional construction industry. This exposure of construction students to the working industry is considered vital to the preparation of future industry practitioners. The formation AGC Student Chapters, therefore, is encouraged by the association.

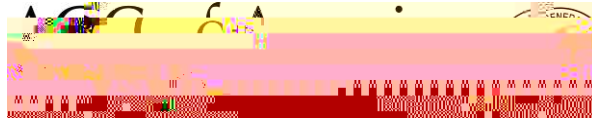
Student Chapter formation may be initiated by an AGC Chapter, its members, group of students, or by a school's faculty. Requirements for Student Chapter formation and guidelines for preparing a Student Chapter constitution may be obtained from the AGC of America website.

Membership in an AGC Student Chapter can be an important beginning toward a student's career goals. In many ways, the benefits are intangible and immeasurable, but there are also some very direct and useful gains to be made. Some of the specific ways in which students may benefit from membership in an AGC Student Chapter are listed below. The more active the student organization, the more likely benefits are to accrue.

- The opportunity to become more knowledgeable about the construction industry.

- Contacts with the other students of similar interests and career goals.

- Interaction with the construction faculty and



AGC Student Chapter Officers' Guide

AGC annually gives out an Outstanding Student Chapter Contest to those Student Chapters that undertake a project benefitting the local community - whether it's the school campus, a community organization or private person. It is our expectation that by undertaking challenging projects, college and university students will learn fundamental AGC tenets of skill, integrity and responsibility so that they will become outstanding industry leaders.

Application forms will be made available on the AGC website each Spring; with completed applications due by Summer. Winners will be determined by a task force operating under the auspices of the AGC Training, Education & Development Forum. Announcement of the winners shall be made in the Fall.

The first place award is a cash prize of \$1,500 and a certificate. A second place award of \$750 and a similar certificate will be made, and a third place prize of \$400 with a certificate, will also be awarded. Contest winners will be invited to speak at the annual AGC Student Chapter meeting, held during the AGC Annual Convention in March.

The AGC Education and Research Foundation annually makes scholarships available to college students enrolled in an accredited construction management or civil engineering program. Detailed information on scholarships is available on the AGC website.

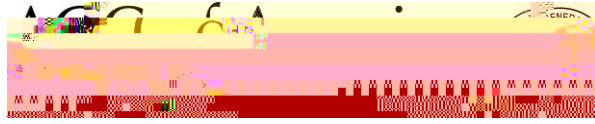
The basic function of the faculty advisor is to provide guidance and support to the officers and members in carrying out the goals and activities of the Chapter. Most academic institutions require the faculty advisor to monitor the financial transactions of the organization.

Ideally the advisor should:

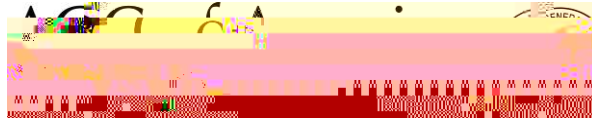
- Have a genuine interest in the organization, its merits and its activities.
- Attend all meetings and activities, and participate by offering support, feedback and guidance.
- Help officers and members resolve any issues within and relating to the Student Chapter.
- Assist in acquiring speakers, arranging for field trips, and miscellaneous activities.
- Be the liaison between the Student Chapter and its sponsor, the university or college, and the community.

Because officers of your organization change yearly, finding an advisor who would be willing to serve for several years will provide much needed continuity for your organization. Make sure that they have a good understanding of the purpose and goals of your organization and know what you expect of them. It is advisable to meet frequently with your Student Chapter's faculty advisor to discuss projects, goals, and other matters pertaining to the successful operations of the organization.

National AGC outreach to Student Chapters, faculty advisors and AGC Chapter liaisons shall be made under the auspices of AGC's Training, Education & Development Forum, which is designed to provide AGC of America guidance and engage members and chapter staff on the association's education, training, workforce development, and credentialing efforts.



AGC Student Chapter Officers' Guide



AGC Student Chapter Officers' Guide

As an officer of an AGC Student Chapter, you should observe the following leadership characteristics:

- Always tell the truth and keep your word.
- Set an example for the membership to follow.
- Keep up with developments in your own field.
- Keep your criticism constructive.
- Consult people around you for advice and help.
- Make sound and timely decisions.
- Periodically review your own performance.

The following guidelines outline the suggested order of business for a meeting.

The president present should call the meeting to order. Extraneous conversations should cease and those present should be seated.

All members are expected to attend all meetings. Members who cannot attend should advise the secretary. The president should notify the vice